



## U.S. Department of Agriculture

### Personnel Security Bulletin #05-01

#### Subject: OPM Investigations Reimbursable Billing Rates for Fiscal Year 2005

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Agriculture

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**Subject:** The Office of Personnel Management (OPM) increased billing rates for investigations and has modified case service levels.

**Issue:** Cases submitted to PDSD after October 1, 2004 should reflect new case service levels.

**Date Issued:** October 4, 2004

**Effective Date:** October 1, 2004

**Scope and Effect::** This is an internal advisory document for use by USDA personnel involved in implementing USDA's personnel security program

**Supersession:** This Bulletin supercedes OPM Federal Investigations Notice (FIN) #03-06, dated August 20, 2003.

#### Changes to OPM Investigations Reimbursable Billing rates

FIN #04-04 is attached and contains new billing rates, effective October 1, 2004. Investigative costs have increased approximately 4% and should remain in effect until September 30, 2005.

#### Timeliness Service Categorization

Effective October 1, 2004, the OPM will offer only **PRIORITY** (service level "A") and **STANDARD** (service level "C") case service levels for field investigations. The case service level "B" is no longer a valid investigation service code and should not be used.

Refer to attached FIN #04-04 for additional details. Prices for Special Agreement Checks will be forthcoming and will be disseminated through a separate bulletin.

A modified PDSD Request for Personnel Security Services form reflecting changes to the case service categories is attached. Agencies should discontinue use of prior versions of this form, effective immediately.

Further Information: For further information, please contact the Personnel and Document Security Division at (202) 720-7373

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